



Title I School-Level Parent and Family Engagement Policy Washington Union High School

Washington Union has developed a written Title I parent and family engagement policy with input from Title I parents and family members. It has distributed the policy to parents and family members of Title I students by sending a copy of the policy home to parents and guardians in the appropriate home language. The policy describes the means for carrying out the following Title I parent and family engagement requirements [20 USC 6318 Section 1118(c),-(g) inclusive].

Involvement of Parents in the Title I Program

To involve parents and family members in the Title I program at Washington Union, the following practices have been established:

- a) The Washington Union High School convenes an annual meeting, at a convenient time, to which all parents of participating children shall be invited to attend and encouraged to attend, to inform parents and family members of their school's participation in Title I programs and to explain the requirements, and the right of the parents to be involved. (20 USC 6318 (c)(1))
 - *Regularly scheduled School Site Council Meeting*
 - *Regularly scheduled ELAC meeting*
- b) The Washington Union High School offers a flexible number of meetings, such as meetings in the morning or evening, and may provide, with Title I funds, transportation, child care, or home visits, as such services relate to parent involvement. (20 USC 6318 (c)(2))
 - *Back to School Nights*
 - *School Site Council Meetings*
 - *ELAC Meetings*
 - *LCAP Meetings*
 - *Academy Parent Night Meetings*
 - *Adult Education Meetings*
 - *Parent Classes*
- c) The Washington Union High School involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I programs, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan. (20 USC 6318 (c)(3))
 - *School Site Council Meetings*
 - *ELAC Meetings*
 - *LCAP Meetings*
- d) The Washington Union High School provides parents of Title I students with
 1. timely information about the Title I program (20 USC 6318 (c)(4))
 - *Presentation at the first regularly scheduled SSC meeting and first regularly scheduled ELAC meeting. All parents will be provided with an invitation in their home language as required by law*
 2. a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards. (20 USC 6318 (c)(5))



- *Presentation at School Site Council Meeting, ELAC Meeting, and as applicable, LCAP Meetings*
- 3. if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. (20 USC 6318 (c)(4))
 - *If requested by parents, the school Principal or designee will place the request as an item on the agenda at the next regularly scheduled meeting*
- e) If the schoolwide program is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency. (20 USC 6318 (c)(6))
 - *If parent(s) indicate that schoolwide program is not satisfactory, School Principal or designee shall submit parent(s) comments along with program evaluation and/or the SPSA to the District and Board.*

Building Capacity for Involvement

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and district assisted with Title I, Part A funds, the school has established the following practices:

- a) The Washington Union High School provides parents with assistance in understanding such topics as the challenging State academic standards, State and local assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with educators to improve the achievement of their children. (20 USC 6318 (e)(1))
 - *Parent guides/handouts about CA State Standards and CAASPP shall be presented at regularly scheduled parent meetings and posted on parent resource page of the school's website.*
- b) The Washington Union High School provides parents with materials and training to help parents work with their children to improve their children's achievement. (20 USC 6318 (e)(2))
 - *Parent Workshops (Academy Nights and Adult Ed. Courses)*
 - *Parent Literacy Classes (PBS)*
 - *English Language and Technology Classes (JIE)*
 - *Health and Wellness Workshops (Coffee with the Principal)*
 - *Newsletter Articles Related to Improving Student Achievement*
 - *Parent-Teacher Conferences*
 - *Parent Portal Assistance*
 - *School Site Literacy Night*
- c) The Washington Union High School shall educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school; (20 USC 6318 (e)(3))
 - *Site Level Professional Development about School-Parent Compact and strategies to implement*
- d) The Washington Union High School shall, to the extent feasible and appropriate, coordinates and integrates the parent involvement programs with other Federal, State, and local programs, including public preschool programs, and conducts other activities,



such as parent resource centers, to encourage and support parents in more fully participating in the education of their children. (20 USC 6318 (e)(4))

- *Coordination with community partners, such as Mary Ella Brown Center and Easton Learning Center*
 - *Site Literacy Night*
- e) The Washington Union High School distributes information related to school and parent programs, meetings, and other activities to parents in a format and, to the extent practicable, in a language the parents can understand. (20 USC 6318 (e)(5))
- *All school communications will be distributed in English and in Spanish*
 - *Google Translate Widget has been added to school website to accommodate multiple languages*
 - *Translators are available upon request to assist parents in reading school documents or communicating with school staff*
- f) The Washington Union High School provides such other reasonable support for parental involvement activities as parents may request. (20 USC 6318 (e)(14))
- *Translators for meetings*
 - *Transportation*
 - *Childcare for parent classes*
 - *Communication using multiple online and in person means*
- g) If the SPSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the school district. (20 USC 6318 (g))
- *If parent(s) indicate that SPSA is not satisfactory, School Principal or designee shall submit parent(s) comments along with the SPSA to the District and Board.*

Accessibility

Washington Union High School, to the extent practicable, provides opportunities for the informed participation of all parents and family members (including parents and family members with limited English proficiency, parents and family members with disabilities, and parents and family members of migratory students) including providing information and school reports are provided in a format and language that parents understand.

- *All school communications will be distributed in English and in Spanish*
- *Google Translate Widget has been added to school website to accommodate multiple languages*
- *Translators are available upon request to assist parents in reading school documents or communicating with school staff*
- *Home-school liaison is available to deliver copies to a requesting parent/family that is unable to obtain them through regular means*

School-Parent Compact

Washington Union High School distributes to parents and family members of Title I students a school-parent compact. The compact, which has been jointly developed with parents, outlines how parents and family members, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. The separate school-parent compact addresses the following legally required items, as well as other items suggested by parents



and family members of Title I students. (20 USC 6318 (d))

This compact shall address:

1. The Washington Union High School's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables participating students to achieve the state's challenging academic achievement standards
2. Ways in which parents/guardians will be responsible for supporting their children's learning, volunteering in the classroom, and participating, as appropriate, in decisions related to their children's education and the positive use of extracurricular time
3. The importance of communication between teachers and parents/guardians on an ongoing basis through, at a minimum:
 - a. Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as it relates to the student's achievement
 - b. Frequent reports to parents/guardians on their children's progress
 - c. Reasonable access to staff, opportunities to volunteer and participate in their child's classroom, and observation of classroom activities
 - d. Regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand